Teacher: <u>May Rufo</u> Website: mayrufo.weebly.com Email: mayrufo@gmail.com Office: <u>Art 5, Room1204 조형예술대학 5호관 1204호</u> Phone: <u>850-5676</u> Office Hours: <u>Tuesday 10:00–10:50am</u> <u>Thursday 10:00am–12:50am</u>

Check the website regularly for homework, assignments, course materials, and important announcements.

IF you can't come to class, it is <u>YOUR responsibility</u> to check the website for homework and other activities that you would miss.

The TOEIC Speaking Test is designed to measure a person's ability to communicate in spoken English in the context of daily life and the global workplace. The test is composed of 11 questions and takes approximately 20 minutes to complete.

This course will help you become familiarized with the features of the TOEIC Speaking Test by practicing the tasks in class. We will work to improve fluency and comfort when using English, as well as your vocabulary.

If you have any questions or concerns, you can contact me by e-mail or you can visit me during my office hours.



Pre-reading is important for this class.	Complete the reading assignment BEFORE coming to class.	
This schedule is tentative and may change during the semester.		

WEEK	Tasks	Assignments	C Evaluation		
1	Introductions / Course Overview (syllabus, grading policy)				
2	Questions 1 and 2: <i>Read a Text Aloud</i> pp. 14–19	Questions 1 and 2 (10 points)	<ul><li>Pronunciation</li><li>Intonation and stress</li></ul>		
3 4	Question 3: <i>Describe a Picture</i> pp. 20–29	Question 3 (10 points)	All of the above, plus <ul> <li>Grammar, Vocabulary,</li> <li>Cohesion</li> </ul>		
$\langle \langle \langle g \rangle \rangle \langle \langle \rangle \rangle$	ASSESSMENT: QUIZ 1				
6	Questions 4, 5, 6: <i>Respond to Questions</i> pp. 30–35	<u>Questions 4, 5, 6</u> (10 points)	All of the above, plus <ul> <li>Relevance and</li> <li>Completeness of content</li> </ul>		
7	Review - Study for the Midterms (QUESTIONS 1-6)				
8	MIDTERM EXAMS				
9 10	Questions 7, 8, 9: Respond to Questions with Provided Information pp. 36–41	<u>Questions 7, 8, 9</u> (10 points)	<ul> <li>Pronunciation</li> <li>Intonation and stress</li> <li>Grammar, Vocabulary, Cohesion</li> <li>Relevance and Completeness of content</li> </ul>		
11	Question 10: Propose a Solution pp. 42–47	Question 10 (5 points)			
12	Question 11: Express an Opinion pp. 48–52	Question 11 (5 points)			
13	ASSESSMENT: QUIZ 2				
14	Review - Study for the Finals (QUESTIONS 7-11)				
15 FINAL EXAMS					

GRADING	POINT SYSTEM			
10%	50 points	과제 Homework Voice recordings; label with your < <b>courseNumber</b> – name – studentNumber – questionNumber> Late homework = ZERO		
		<ul> <li>PARTICIPATION IS VERY IMPORTANT.</li> <li>You can get BONUS points on specific activities in class, so try to be attentive and active <u>all the time</u>.</li> <li>If you don't participate = MINUS HOMEWORK POINTS</li> <li>NO BOOK = MINUS HOMEWORK POINTS</li> <li>USING CELL PHONE DURING CLASS = MINUS HOMEWORK POINTS</li> <li>SLEEPING IN CLASS = MINUS HOMEWORK POINTS</li> </ul>		
10%	50 points	과제 <b>Quizzes →</b> 2 quizzes (25 points each)		
20%	20 points	Attendance         • SLEEPING IN CLASS = ABSENT         • 6 minutes late = LATE;       20 minutes late = ABSENT;       3 lates = 1 ABSENCE         • >10 ABSENCES = F → FAIL THE CLASS		
30%	100 points	100 points Midterm → Speaking & Vocabulary (similar to the homework and quiz)		
30%	100 points	pints Final → Speaking & Vocabulary (similar to the homework and quiz)		
100%		A+ 95–100 B+ 85–89 C+ 75–79 D+ 65–69 F 59↓ A 90–94 B 80–84 C 70–74 D 60–64 11 absences		